



Camp OK 2025 - Artistic Staff Posting

Purpose of Artistic Staff

Artistic Staff members are accountable for working with Camp OK and the Original Kids Theatre administration to help evolve the mission of OKTC. They are responsible for creating daily arts-based instructional classes in their specific area (vocal, acting, dance). Additionally, they are responsible for creating an original theatre piece for their designated age group (6 to 14). The leadership artistic staff are responsible for the leadership development of our most senior campers and volunteers, aged 12 to 15.

We Are Currently Seeking:

- 1 Assistant to Admin / Show Director

Description of Responsibilities

1. Theatre Production:
 - a. Work with the advisement of the Administrative staff to create an original 15-20-minute theatre piece for the assigned age group.
 - b. Create a rehearsal schedule and production plan in order for the performance to be ready for each “Performance Day.”
 - c. Working alongside our counsellors, the Artistic Staff will stage and rehearse the theatre piece to be performed on the final “Performance Day” of each session.
2. General Operations Participation:
 - a. As needed, assist the Administration Team in operating and planning camp programming, including checking attendance and phoning the homes of absent campers.
 - b. Participate in the day-to-day camp programming (**e.g., attending lunchtime activities**).
 - c. Contribute positively to the camp environment.
 - d. Theatre Showcase
 - i. Work with leadership program participants to create a unique showcase of material for each “Performance Day”.
 - ii. Work with the leadership program participants to create and implement a rehearsal and production schedule.
 - iii. Duties as assigned.
3. Administrative Tasks
 - a. Complete day-to-day administrative work as assigned by the Administrative team.
 - i. Must be able to work well independently and take initiative
 - b. Organize and compile attendance and registration forms for all camper participants.

Basic Qualifications

1. Must have previous experience working with youth & children (ages 6-14) in a theatre setting.
2. Minimum 2 years of theatre experience.
3. Standard First Aid certification (offered, if required)
4. A police background check at the candidate's expense.
5. Must be able to commit to **all-time** commitments outlined below.
6. Expected hours may exceed the commitments outlined below.

Time Commitments

Artistic Staff Training: May to June 2025

Full Staff Meeting: May 2025

SKIT Training (SKIT Coordinator ONLY): June 2025

Camp Training Dates: June 2025

Camp Dates: July 7 through August 22, 2025

Bi-Weekly Team Meetings on Wednesday evening

Camp Carnival (tentatively August 13, 2025)

Compensation

Artistic staff will be paid \$19.75/hr.

How to Apply

Please email Camp Director Mia (mia@originalkids.ca) with your resume and cover letter expressing your interest in the position.

Application Deadline

Tuesday, March 25th, 2025, 11:59 pm EST.

ABSOLUTELY NO LATE SUBMISSIONS WILL BE ACCEPTED.

We thank all applicants who apply, but only those selected for an interview will be contacted.

Allowing You to Be You at Original Kids

Original Kids is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age.

Accessible Recruitment and Selection

Original Kids Theatre is committed to creating an inclusive, accessible recruitment and selection process. Please inform us, at the time of your application, of any requirement for accommodation so that we can assess all candidates in a fair and equitable manner. Documentation to support the accommodation may be requested, as required, prior to the implementation of the accommodation measure.